



CABINET FOR HUMAN RESOURCES
COMMONWEALTH OF KENTUCKY
FRANKFORT 40621

DEPARTMENT FOR SOCIAL INSURANCE
"An Equal Opportunity Employer M/F/H"

DCSE Manual Transmittal
Letter No.251
August 16, 1990

TO: Staff, Division of Child Support Enforcement

SUBJECT: Revised Supplement, Absent Parent or Alleged Parent
Fact and Information Sheet (PA-125.1) and Procedural
Instructions

Revised Procedural Instructions for Identification
Information on the Absent Parent (PA-125, Supplement
A) and Information on Court Actions (PA-125,
Supplement B)

Form PA-125.1 has been revised by the Division of Field Services (DFS) to add space for providing the client's race, sex, and date of birth when the client is a specified relative. This information is needed by the Division of Child Support Enforcement so that the data can be added to the current child support system's data base prior to conversion to the Kentucky Automated Support Enforcement System (KASES). The information is provided in Item 4 of the revised PA-125.1

NOTE: The client's race, sex, and date of birth must be obtained from either program 35 or 38 when the client is included in the AFDC grant.

Procedural instructions for the PA-125.1 have been revised accordingly.

Procedural instructions for Forms PA-125, Supplement A and B have been revised to remove instructions for using these forms as part of the Non-AFDC packet. The Non-AFDC Application (Form CS-33) has obsoleted their use as part of the packet.

The SPLS Computer Programs Report (Form CS-44) is being obsoleted because it is no longer used by the State Parent Locator Section.

The Child Support Manual of Forms is to be updated according to the following instructions.

MAXINE STRICKER, DIRECTOR
DIVISION OF CHILD SUPPORT ENFORCEMENT